

## INSTRUCTIONAL TECHNIQUES COURSE OUTLINE #49

27 - 29 September 1960

### TUESDAY

#### Introduction

- Orientation
- Purpose of Course
- Subject Matter Areas
- Security of Classroom

#### Student Talks

Each student will give a 5-minute talk related to himself and covering such items as his education, work history, travel experiences, and the like.

#### Class Discussion: Principles of Learning/Teaching

NOTE: For advanced reading, students have been given three handouts: "Principles of Learning," "Principles of Teaching" and "Evaluating Student Progress."

#### Discussion of Course Outline and Assignments

#### Class Discussion: Evaluating Student Progress

Reading assignment for Wednesday: Handout "Speech Techniques."

### WEDNESDAY

#### Study Period

#### Class Discussion: Speaking Techniques

#### Student Presentations

Each student will present a 5-minute talk on some subject related to his own subject matter area, followed by a critique.

#### Study Period

Read handouts "Pattern Practice," "The Discussion Period" and "Suggested Topics for Language Instructors."

Each student will prepare to explain and illustrate in English one or two language drills which he especially recommends.

WEDNESDAY (Continued)

Class Discussion and Student Presentations

Pattern practice and other types of drills--questions and answers, "free" conversation, etc.

Reading assignment for Thursday: Handout "Training Aids." Each student will bring to class on Thursday morning a visual aid which he is using or plans to use in language instruction. Be prepared to tell and show how aid is used.

THURSDAY

Study Period

Class Discussion

Training Aids from the language instructor's standpoint, including props, pictures, and other visual aids.

Study Period

Read handout "What's Your Opinion?"

Each student should write out any problems in teaching languages which he desires this group to discuss.

Class Discussion

"What's Your Opinion?" and additional problems in teaching languages.

Summary and Course Critique

NOTE: Each student is asked to write a critique of the entire course. Your written critiques should be given to [REDACTED] not later than 30 September 1960. Please include specific, objective comments. It is suggested that answers to the following questions be included in your critique:

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1. In your opinion, which subjects should have received more coverage and which subjects needed less emphasis or time?
2. What other subjects or topics should be included in the course?
3. What was the most helpful part of the course? Why?
4. What other methods of presentation might be used? (Indicate the subject and your suggested method of presenting it.)